

January 21, 2020

A REGULAR MEETING OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 21<sup>st</sup> of January 2020 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll the following members were shown to be present or absent as follows:

Present: Steve McMichael, Bob Byrd, Sam Graves  
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the board. The vendor checks are dated January 22, 2020 and will be mailed January 22, 2020.

The Title VI Statement

Bob Byrd moved to approve the minutes of the previous meeting as presented. Sam Graves seconded the motion and the motion was approved.

Steve McMichael asked for approval of New Allen Alliance invoice of \$10,000.00 for the year 2020. Steve McMichael described to the board the City of New Haven along with the seven communities of eastern Allen County are part of New Allen Alliance and this is the dues for that organization. Sam Graves made a motion to approve invoice to New Allen Alliance in the amount of \$10,000.00 for annual dues. Bob Byrd seconded the motion and the motion was approved.

Steve McMichael asked for approval of a License Agreement with The Associated Churches of Fort Wayne and the City of New Haven to operate low-wattage radio station. The Associated Churches would like to return the former WHNH to the air and use the tower space provided by the City of New Haven. Emergency Broadcast System will be installed for use by the City of New Haven and PSA time will be given to City of New Haven. Sam Graves made a motion to approve license agreement with The Associated Churches of Fort Wayne and the City of New Haven to operate low-wattage radio station. Bob Byrd seconded the motion and the motion was approved.

Superintendent of Public Works Dave Jones asked for approval to dispose of a Toshiba 255 #R45679 from the utility shop and transfer a Toshiba 357 from the Police Department. Bob Byrd made a motion to approve to dispose of a Toshiba 255 #R45679 from the utility shop and transfer a Toshiba 357 from the Police Department. Sam Graves seconded the motion and the motion was approved.

Police Chief Jeff McCracken asked for approval to purchase three 2020 Ford Explorers for Police Department from Tom Kelly Ford in the total amount of \$97,311.00. This was part of ITB (Invitation to Bid) through the City of Fort Wayne #4416. Sam Graves made a motion to approve to purchase three 2020 Ford Explorers for Police Department from Tom Kelly Ford in the total amount of \$97,311.00. Bob Byrd seconded the motion and the motion was approved.

Police Chief Jeff McCracken asked for approval to purchase equipment for three 2020 Ford Explorers for the Police Department from First Response Fleet in the total amount of \$22,661.55. We are pleased with First Response Fleet service as they keep everything very uniform and can service the vehicle effectively since they know where everything is. They travel to us to fix vehicles and have fixed vehicles they did not install as a courtesy to us. Bob Byrd made a motion to approve to purchase equipment for three 2020 Ford Explorers for the Police Department from First Response Fleet in the total amount of \$22,661.55. Sam Graves seconded the motion and the motion was approved.

EMS Chief Doug Call asked for approval for the New Haven portion of study to improve Fire/EMS Services for Southeast Allen County at a cost of \$9,776.07. This study will help better understand if a fire territory would help the current issues and how much it would cost to run it. The territory is being considered due to lack of volunteerism. The Fire/EMS is looking to give the citizens the 911 service they expect. This is in the infancy

stage of planning at this time. Sam Graves made a motion to approve the New Haven portion of study to improve Fire/EMS Services for Southeast Allen County at a cost of \$9,776.07 to FSG group. Bob Byrd seconded the motion and the motion was approved.

Keith Schlegel asked for approval of Amendment #2 for the Lateral 3R Program Project between The City of New Haven and Wessler Engineering to increase design services by \$2,400.00 and increase bid services by \$2,100.00. Bob Byrd made a motion to approve of Amendment #2 for the Lateral 3R Program Project between The City of New Haven and Wessler Engineering to increase design services by \$2,400.00 and increase bid services by \$2,100.00. Sam Graves seconded the motion and the motion was approved.

Keith Schlegel asked for approval of Kraft Water Solutions Pay Tab #3 in the amount of \$74,350.80 for work on the Wayne Haven Storm Sewer Project (SWIP-2017-01). Sam Graves made a motion to approve Kraft Water Solutions Pay Tab #3 in the amount of \$74,350.80 for work on the Wayne Haven Storm Sewer Project (SWIP-2017-01). Bob Byrd seconded the motion and the motion was approved.

Keith Schlegel asked for the approval of A&Z Engineering invoice #19-1948 in the amount of \$12,072.10 for work on the New Haven Meadowbrook Trail Project. Bob Byrd made a motion to approve the invoice from A&Z Engineering invoice #19-1948 in the amount of \$12,072.10 for work on the New Haven Meadowbrook Trail Project. Sam Graves seconded the motion and the motion was approved.

Steve McMichael asked for the approval of Jones Petrie Rafinski invoice # 36273 in the amount of \$3,250 for topical survey for the New Haven Community Center. Sam Graves made a motion to approve Jones Petrie Rafinski invoice # 36273 in the amount of \$3,250 for topical survey for the New Haven Community Center. Bob Byrd seconded the motion and the motion was approved.

Keith Schlegel asked for the approval of a Geotechnical Engineering Proposal from GME Testing for work on the Tanglewood Sewer Project in the amount of \$2,940.00. The purpose is to know the type of soil and where the water level is at under the soil. The testing is done prior to contracting bids so that the information can be shared with future contractors. Bob Byrd made a motion to approve Geotechnical Engineering Proposal from GME Testing for work on the Tanglewood Sewer Project in the amount of \$2,940.00. Sam Graves seconded the motion and the motion was approved.

Volunteer Veteran Service Coordinator Steve Kennedy asked for permission to place a donation box for Clothes4Joes that will help Veterans. The placement of the box will be in the northeast corner of the city hall parking lot where Christmas trees are annually dropped off. Mayor McMichael said Superintendent Jones stated they will be placing a concrete pad in the spring for it to sit on. Sam Graves made a motion to approve the placement of a donation box for Clothes4Joes that will help veterans in the northeast corner of the city hall parking lot. Bob Byrd seconded the motion and the motion was approved.

Interim Economic Development Director Terry McDonald gave a New Haven Economic Development report to the Board for January 7<sup>th</sup> through January 17<sup>th</sup>.

Steve McMichael had Darrin Good, first Engineer of the City of New Haven, introduce himself to the Board.

Bob Byrd shared a few statements. Mr. Byrd praised Superintendent Jones for fixing a problem in 24 hours. He wanted an update on the 930 resurfacing project from Keith Schlegel. Mr. Byrd asked about Green Road utilities and if we have them bid out. Keith Schlegel stated those utilities are moved by the provider at no cost to the city when the city makes a request to move them. Mr. Byrd wanted to recognize the New Haven High School lady wrestlers that were at State last weekend. Mr. Byrd asked Police Chief McCracken about the new printers for the police department. Police Chief McCracken stated the printers have arrived and have been installed.

Sam Graves made a motion to adjourn the meeting. Bob Byrd seconded the motion and the meeting was adjourned.

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Steve McMichael  
Presiding Officer

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Laura Hartman  
Deputy Clerk