

July 21, 2020

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 21st of July 2020 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Bob Byrd, Rob Gutierrez, and Steve McMichael

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated July 22, 2020 and will be mailed out of July 22, 2020.

The Title VI Statement

Rob Gutierrez moved to approve the minutes of the previous meeting after amendments are made. Bob Byrd seconded the motion and the motion was approved.

Under new business Item A, Mayor Steve McMichael invited Rob Hathaway from DLZ to discuss stormwater reviews. The Board skipped over this item to let Mr. Hathaway to arrive. The Board agreed to move on to Item B.

Under new business Item B, Superintendent of Parks & Recreation Mike Clendenen asked for approval of Special Permit EV-20-07 New Haven 5K/10K. Bob Byrd made a motion to approve Special Permit EV-20-07 New Haven 5K/10K. Rob Gutierrez seconded the motion and the motion was approved.

The Board returned to new business Item A. Rob Hathaway from DLZ discussed stormwater reviews and the process he uses to complete those with minimal changes needed.

Under new business Item C, the Board was asked for approval of grant services agreement with Deb Morrone. Deb will be writing the grant for the Fire Station to receive monies from Firehouse Subs Foundation. Rob Gutierrez made a motion to approve grant services agreement with Deb Morrone. Bob Byrd seconded the motion and the motion was approved.

Under new business Item D, the Board was asked for approval of an agreement with Brightpoint. Brightpoint is helping with the small business loan program for businesses effected by COVID-19. Rob Gutierrez made a motion to approve the agreement with Brightpoint. Bob Byrd seconded the motion and the motion was approved.

Under new business Item E, Planning Director Rob Gutierrez asked for approval of an electronic document system for the City of New Haven. This document system will benefit the entire City of New Haven especially if staff is required to work from home again. The following bids were presented to the board:

Perry Pro Tech	BOLT Limited, Inc.	Imaging Office Systems
\$19,399.50	\$18,845.00	\$33,504.00

Bob Byrd made a motion to approve the bid from BOLT Limited, Inc. in the amount of \$18,485.00. Steve McMichael seconded the motion and the motion was approved.

4 office style/waiting room chairs	1 round conference room table
2 executive office chairs	1 hutch
2 stools	3 bookcases
TV mounts	

Rob Gutierrez made a motion to approve the disposal or auction of items from the Fire Station training room. Bob Byrd seconded the motion and the motion was approved.

Under new business Item L, Fire Chief Josh Hale asked for approval to donate 18 tables to 501c3 New Haven Fire Muster. The tables would be stored at the Fire Station, so the Board asked if the Fire Muster be willing to share the tables with other organizations. Fire Chief Hale said he thought would not be an issue since the Fire Muster only needs them once a year. Bob Byrd made a motion to approve the donation of 18 tables to 501c3 New Haven Fire Muster. Rob Gutierrez seconded the motion and the motion was approved.

Fire Chief Josh Hale asked the Board to add an additional item. Fire Chief Hale referred to a previous approved invoice from Kelly Chevrolet about a command vehicle. When the final invoice came in, it was \$140 extra for a large alternator. Clerk Treasurer Natalie Strock asked that a change order be made from Kelly Chevrolet.

Under new business Item M, Steve McMichael read a resolution regarding the construction on the Fire Station due to the health emergency, COVID-19. Bob Byrd made a motion to number and read by title only A Resolution by the City of New Haven Addressing the COVID-19 Public Health Emergency. Rob Gutierrez seconded the motion and the motion was approved.

Clerk Treasurer Natalie Strock numbered and read by title only R-20-02 A Resolution by the City of New Haven Addressing the COVID-19 Public Health Emergency

Under new business Item N, Police Chief Jeff McCracken asked for approval to donate a printer to the Adams Township Trustee Office. The printer being donated is a Toshiba CLC247431 Model DP3590. Rob Gutierrez made a motion to approve the donation of a printer to Adams Township Trustee Office. Bob Byrd seconded the motion and the motion was approved.

Under new business Item O, the Board was given Jury Pool claim from the Park Board where they were approved prior to the Board of Works meeting. The claim was for LA Electric for \$5,123.88. Bob Byrd made a motion to approve Jury Pool claim from the Park Board to LA Electric for \$5,123.88. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item P, the Board was presented with a packet from Superintendent of Public Works Dave Jones that asked the board to approve the purchase of a 2020 John Deere Z950M ZTrak Mower in the amount of \$10,875.00, which after the trade in of a 2017 Ferris IS3200ZBV32 for \$5,500.00 and a 2008 Ferris IS5100Z Mower for \$5,375.00, zero dollars would be spend for the new mower. The other bids were received were:

Lee's Outdoor Power	No Bid	
Peters Equipment	No Bid	
Pro Line Sales		
1.Purchase Ferris IS2200	\$12,278.00	Cost after trade-in \$1,403.00
2.Purchase Tiger Cat II	\$11,677.00	Cost after trade-in \$802.00
3.Cheetah II	\$11,277.00	Cost after trade-in \$402.00

Bob Byrd made a motion to approve to purchase a mower from John Deere/Kenn-Feld in the amount of \$10,875.00 and trade in 2017 Ferris IS3200ZBV32-2017143169 for \$5,500.00 and 2008 Ferris IS5100Z C33D-200581842 for \$5,500.00. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item Q i 1, City Engineer Darrin Good asked for approval of GME Testing Invoice #C-2007534 in the amount of \$1,740.00 for work on the Green Road Phase II Improvement Project (SIP-2019-02). Rob Gutierrez made a motion to approve Invoice #C-2007534 in the amount of \$1,740.00 for work on the Green Road Phase II Improvement Project (SIP-2019-02). Bob Byrd seconded the motion and the motion was approved.

Under new business Item Q ii 1, City Engineer Darrin Good asked for approval of Yardberry Landscaping & Excavating Payment Application #1 in the amount of \$55,599.39 for work on Phase 1 of the 3R Program (SSIP-2020-01). Rob Gutierrez made a motion to approve Payment Application #1 in the amount of \$55,599.39 for work on Phase 1 of the 3R Program (SSIP-2020-01). Bob Byrd seconded the motion and the motion was approved.

Under new business Item Q iii 1, City Engineer Darrin Good asked for approval of DLZ Invoice #98088 in the amount of \$4,088.00 for work on the Lincoln Highway Improvement Project (SIP-2019-02). Bob Byrd made a motion to approve Invoice #98088 in the amount of \$4,088.00 for work on the Lincoln Highway Improvement Project (SIP-2019-02). Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item Q iii 2, City Engineer Darrin Good asked for approval of DLZ Invoice #98094 in the amount of \$1,395.00 for storm water review on Greenwood Lakes (3rd review) and Victoria Lakes, Section 2 (1st review). Rob Gutierrez made a motion to approve Invoice #98094 in the amount of \$1,395.00 for storm water review on Greenwood Lakes (3rd review) and Victoria Lakes, Section 2 (1st review). Bob Byrd seconded the motion and the motion was approved.

City Engineer Darrin Good also brought the curb design standards for the Board to have after the discussion at the last meeting about curb design standards.

Under new business Item S, City Engineer Darrin Good wanted to publicly thank Sarah Kreigh for her time and effort painting the City of New Haven signs.

Bob Byrd made a motion to adjourn the meeting. Rob Gutierrez seconded the motion and the meeting was adjourned.

Steve McMichael
Presiding Officer

Natalie Strock
Clerk-Treasurer