

Attendance: Mike Clendenen, Leon Davis, Steve Harants, Teresa Hatten, Irvin Arnold, Shelia Berning  
Guests: Alison Adams

**PARK BOARD MEETING**

Minutes

Monday, August 3, 2020

6:00 P.M.

Location: **New Haven Community Center**

**1. CALL TO ORDER**

Leon Davis called the meeting to order at 6:10pm.

A. Please Silence Cell Phones, Pagers, and Electronic Devices

B. Pledge of Allegiance

**2. Approval of Minutes**

- Irvin Arnold made a motion to approve the July 6, 2020 minutes. Teresa seconded. Motion carried.

**3. Approval of Claims**

- Mike Clendenen explained the 8/3/2020 claims.  
Irvin Arnold made a motion to approve the claims as follows:  
Monthly Claims \$18,366.16  
Payroll on 7/6 and 7/20 totaling \$66,764.03  
Prepays totaling \$5,457.08  
Grand total of Claims: \$90,587.27  
Teresa Hatten seconded. Motion carried.

**UNFINISHED BUSINESS:**

**Marylands Farm Discussion**

The Transfer of Title to the farm is ready to be signed.

Irvin Arnold made a motion to accept the donation of Marylands Farm to New Haven Parks and Recreation Department. Teresa Hatten seconded. Motion carried. Alison Adams, owner and Leon Davis, Park Board President signed the Transfer of Title.

Alison Adams mentioned that she will also make a monetary donation to the Parks Dept. This money will be used to establish a fund for the development and upkeep of Marylands Farm. The Park Board thanked her for her generous donation of both the farm and the money.

The Board reviewed MKM's proposal for development of the farm at a cost of \$12,500. Mike Clendenen requested that the Board accept MKM's proposal to begin work on Phase 1. Teresa Hatten moved to hire MKM. The \$12,500 will be paid from the fund established for Marylands Farm. Irvin Arnold seconded. Motion carried.

**NEW BUSINESS**

- Perpetual Easement City of New Haven – Mike Clendenen explained that due to the sewer project in Tanglewood, the City is requesting that the Parks Dept. give the City a Perpetual Easement at the old New Haven pool site on Bensman Avenue. He provided a handout to the Board with the details. Irvin Arnold made a motion to grant the easement. Teresa Hatten seconded. Motion carried and the Park Board members signed the agreement.

- Fitness Coach Discussion – The Board previously discussed and approved having a fitness coach on staff at the Fitness Center at a wage of \$11/hour. Mike Clendenen proposed an increase in wages to \$13/hour for the fitness coach due to the training that is required. Teresa Hatten moved to accept the proposed increase. Irvin Arnold seconded. Motion carried.
- Anderson Survey Proposal – Mike Clendenen explained the need for a more detailed survey of Marylands Farm so that MKM can develop the property. This would cost between \$5,500 and \$5,800. Mike proposed that the Board pay for the additional survey not to exceed \$6,000 from the Marylands Farm donation fund. Teresa Hatten moved to accept Mike’s proposal. Irvin Arnold seconded. Motion carried.

**SUPERINTENDENT’S REPORT:**

- Jury Park’s playground is in the final stages of being resurfaced. Brooks Construction began working on the tennis, pickleball, and basketball courts. They suggested a better way to finish the surface. They will also remove and haul away broken asphalt on the north side of the courts. These two items will add about \$16,200 to the total cost. Mike Clendenen is asking the Board to accept a \$16,200 change order from Brooks Construction. He also mentioned that we will get \$7,500 of contingency money back if there are no further changes in the cost of the project. Irvin Arnold moved to accept the change order. Teresa Hatten seconded. Motion carried.
- The final M3 was held 7/27/2020. The Hubie Ashcraft Band played. Approximately 245 people attended. Masks were required due to COVID-19. We had about 90% compliance with this and no problems.
- Discussed fitness instructors’ compensation. Currently, the instructors are contracted staff and fees are set based on minimum attendance. Mike asked Steve Harants’ legal opinion about renting space to the instructors instead of contracting them. Steve said that the Park Board would have to set ground rules. Mike will work on this and bring it to the Board at a future date.
- Nick Goranson and Tyler Fox are working on the pool, painting, and taking care of masonry issues. This is saving the Park Dept. money by doing the repairs ourselves. They are also trying to keep up with mowing and trimming of Park property.
- Plans to begin construction of the playground and splash pad at the Community Center this fall are still on track.

**PRESIDENT’S REPORT:**

- No report

**BOARD COMMENTS:**

- No comments

**ADJOURNMENT**

- Irvin Arnold made a motion to adjourn. Teresa Hatten seconded. Meeting adjourned at 7:00pm.

Attested by \_\_\_\_\_ Signed by: \_\_\_\_\_