

August 4, 2020

A REGULAR MEETING OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 4<sup>th</sup> of August 2020 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Bob Byrd, Rob Gutierrez, and Steve McMichael

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated August 5, 2020 and will be mailed out of August 5, 2020.

The Title VI Statement

Bob Byrd moved to approve the minutes of the previous meeting after amendments are made. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item A, Deputy Clerk Jennifer Strock asked the board approval to dispose of properly copiers and other equipment within City Hall. This was regarding the Perry Pro Tech contract which was approved at the last meeting. These items have no value to be auctioned off. The following items were presented to the board:

Located in Utility Office at the window (copier)

Toshiba Studio 455

Model DP-4570

Serial No. CLE136136

Located in Workroom First Floor (copier)

Toshiba Studio 353

Model DP-3540

Serial No. CGK866818

Located in Old Engineering Office (copier)

Sharp Mx-M464

Serial No. 4E001935

Located in Utility Office for Billing (unused since SmartBill) (large quantity printer)

Printer HP

Serial No. JPRCD650XP

Located in the Police Department (copier)

Toshiba Studio 355

Model DP-3570

Serial No. CLE911318

Located in the Workroom First Floor (fax machine)

Sharp FO-2081

Serial No. 35019621

Mayor Steve McMichael suggested asking non for profits around New Haven if they need the items. The board agreed and added the non for profits had until September 1<sup>st</sup>, 2020 to claim them. Bob Byrd made a motion to approve the disposal of copiers and other equipment within City Hall after being offered to non for profits by September 1, 2020. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item B, Deputy Clerk Jennifer Strock asked for approval of a fax kit for the downstairs copier with Perry Pro Tech added to the Lease Agreement approved on July 21, 2020 which added \$8 to the monthly lease. Rob Gutierrez made a motion to approve the fax kit for the downstairs copier with Perry Pro Tech Lease Agreement. Bob Byrd seconded the motion and the motion was approved.

Under new business Item C, Community and Economic Development Director Pone Vongphachanh asked for approval to increase pay for Renae Meredith full-time Administration Assistant effective on August 2, 2020 with a salary of \$39,334.4640. Bob Byrd made a motion to approve the pay increase for Renae Meredith full-time Administration Assistant effective on August 2, 2020 with a salary of \$39,334.4640. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item D, the Board was asked for approval of change to Kelly Chevrolet Invoice #20-094 in the amount of \$33,242.73. This item was addressed at the July 21, 2020 meeting but this was the invoice with the correct total amount. Rob Gutierrez made a motion to approve the change to Kelly Chevrolet Invoice #20-094 in the amount of \$33,242.73. Bob Byrd seconded the motion and the motion was approved.

Under new business Item E, the Board was asked for approval of purchasing two radar signs with four brackets. Board member Bob Byrd had done the research and got quotes for the signs. The quotes are the following:

Traffic Safety	Traffic Logic	Radarsign
\$7,220.00	\$6,820.00	\$6,403.00

Rob Gutierrez made a motion to approve the bid from Radarsign in the amount of \$6,403.00. Bob Byrd seconded the motion and the motion was approved.

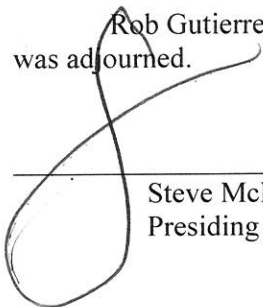
Under new business Item F, City Engineer Darrin Good asked for approval of the title sheet for Landin Road Phase I. The board had taken care of this prior to the meeting.

Under new business Item G i 1, City Engineer Darrin Good asked for approval of A&Z Engineering Invoice #20-2288 in the amount of \$2,025.00 for work on the Meadowbrook Trail Project (Stellar Grant). Bob Byrd made a motion to approve A&Z Engineering Invoice #20-2288 in the amount of \$2,025.00 for work on the Meadowbrook Trail Project (Stellar Grant). Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item G ii 1, City Engineer Darrin Good asked for approval of Wessler Invoice #34924 in the amount of \$12,597.59 for work on Tanglewood Sanitary Project (SSIP-2019-01). Rob Gutierrez made a motion to approve Wessler Invoice #34924 in the amount of \$12,597.59 for work on Tanglewood Sanitary Project (SSIP-2019-01). Bob Byrd seconded the motion and the motion was approved.

Under new business Item G ii 2, City Engineer Darrin Good asked for approval of Wessler Invoice #35501 in the amount of \$9,852.00 for work on the Lateral 3R Program (SSIP-2018-01). Bob Byrd made a motion to approve Wessler Invoice #35501 in the amount of \$9,852.00 for work on the Lateral 3R Program (SSIP-2018-01). Rob Gutierrez seconded the motion and the motion was approved.

Rob Gutierrez made a motion to adjourn the meeting. Bob Byrd seconded the motion and the meeting was adjourned.



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Steve McMichael  
Presiding Officer



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Natalie Strock  
Clerk-Treasurer