

August 18, 2020

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 18th of August 2020 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Bob Byrd, Rob Gutierrez, and Steve McMichael

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated August 19, 2020 and will be mailed out of August 19, 2020.

The Title VI Statement

Bob Byrd moved to approve the minutes of the previous meeting after amendments are made. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item A, there was a discussion of dedication of streets and other infrastructure from developers to the city.

Under new business Item B, Clerk Treasurer Natalie Strock asked for approval of armor car service for the Clerk Treasurer's Office. The payment for the service would be coming from Wells Fargo but the contract is held by the City. Rob Gutierrez made a motion to approve ATM Solutions in the amount of \$775 plus fuel charge per month as the armor car service for Clerk Treasurer's Office to be paid by Wells Fargo. Bob Byrd seconded the motion and the motion was approved.

Under new business Item C, A Resolution addressing Payment Agreement for Utility Services. Clerk Treasurer Strock asked the item to be tabled as the resolution had not been returned by the attorneys. Steve McMichael did discuss what the resolution will hold. The resolution is approval to have payment agreements for utility customers. The plans are 12 months, 9 months, or 6 months. Disconnects will happen on September 2, 2020 if customers have not spoken with the Utility Office. Clerk Treasurer Strock did add this is only for customers affected during the public health emergency not a new policy. Rob Gutierrez made a motion to table the resolution. Bob Byrd seconded the motion and the motion was approved.

Steve McMichael asked the board if items D through F could be skipped due to the absence of the Fire Chief due to a fire. The board agreed to skip items D through F until the end of the meeting.

Under new business Item G, Superintendent of Public Works Dave Jones asked for approval of a pay increase for Jim Rebber, Public Works Employee, from \$44,384.28 to \$47,466.11 effective July 22, 2020. Bob Byrd made a motion to approve the pay increase for Jim Rebber, Public Works Employee, from \$44,384.28 to \$47,466.11 effective July 22, 2020. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item H, Superintendent of Public Works Dave Jones asked for approval of a pay increase for Jon Meyers, Public Works Employee, from \$44,384.28 to \$47,466.11 effective August 14, 2020. Rob Gutierrez made a motion to approve the pay increase for Jon Meyers, Public Works Employee, from

\$44,384.28 to \$47,466.11 effective August 14, 2020. Bob Byrd seconded the motion and the motion was approved.

Under new business Item I, Superintendent of Public Works Dave Jones asked for approval of utility body and miscellaneous truck parts from Auto Appearance Group in the amount of \$19,450.00. Superintendent Jones stated Auto Appearance is a wholesale store which is a unique store in the area, so three bids were not possible. The parts being purchased would be \$42,683.57 if purchased at a truck shop. Rob Gutierrez made a motion to approve the utility body and miscellaneous truck parts from Auto Appearance Group in the amount of \$19,450.00. Bob Byrd seconded the motion and the motion was approved.

Under new business Item J, City Engineer Darrin Good asked for a discussion of Victoria Lakes stop signs. The proposal location for signs would be at Victoria Lakes Court and Erwin Lane. The signs would be only on Erwin Lane to make a two way stop. The City would place the signs, but the cost of the signs would be shared with the developer. Bob Byrd made a motion to approve the stop signs at Victoria Lakes Court and Erwin Lane. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item K i 1, City Engineer Darrin Good asked for approval of A&Z Engineering Invoice #20-2292 in the amount of \$13,611.00 for work on the Landin Road Improvement Project Des #1400694). Rob Gutierrez made a motion to approve A&Z Engineering Invoice #20-2292 in the amount of \$13,611.00 for work on the Landin Road Improvement Project Des #1400694). Bob Byrd seconded the motion and the motion was approved.

Under new business Item K i 2, City Engineer Darrin Good asked for approval of A&Z Engineering Invoice #20-2333 in the amount of \$9,765.00 for work on the Meadowbrook Trail Project (Steller Grant). Bob Byrd made a motion to approve A&Z Engineering Invoice #20-2333 in the amount of \$9,765.00 for work on the Meadowbrook Trail Project (Steller Grant). Rob Gutierrez seconded the motion and the motion was approved.

The Board returned to the items D through F. Fire Chief Josh Hale did not return so Clerk Treasurer Natalie Strock spoke on the items.

Under new business Item D, the Board was asked to hire Tyler Woods as a part-time paramedic starting at \$17.00/hour effective August 9, 2020. Clerk Treasurer Natalie Strock said this was given to payroll for processing and the Clerk Treasurer's office were discussing what should be in front of the board. Bob Byrd made a motion to approve to hire Tyler Woods as a part-time paramedic, starting at \$17.00/hr effective August 9, 2020. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item E, the Board was asked to hire Scott Mabee as a part-time EMS Tech starting at \$12.00/hr effective August 4, 2020. Rob Gutierrez made a motion to approve to hire Scott Mabee as a part-time EMS Tech, starting at \$12.00/hour effective August 4, 2020. Bob Byrd seconded the motion and the motion was approved.

Under new business Item F, the Board was asked to hire Ryan Zehring as a part-time paramedic starting at \$19.00/hour effective July 31, 2020. Bob Byrd approved to hire Ryan Zehring as a part-time paramedic starting at \$19.00/hour effective July 31, 2020. Rob Gutierrez seconded the motion and the motion was approved.

Steve McMichael asked the Board for an amendment to the agenda for a new phone system at the Fire Station. Rob Gutierrez made a motion to amend the agenda to approve a phone system for the Fire Department. Bob Byrd seconded the motion and the motion was approved.

The additional item was an approval of bids for the Fire Department phone system. Bob Byrd discussed the three bids as follows:

Corsica

Allstar

Integration Partners

\$69,708.99

\$11,864.23

\$9,522.59

Bob Byrd mentioned he was an employee but no longer works for Integration Partners. The phone system would come out of the GO Bond. Rob Gutierrez approved the lowest bid for Integration Partners in the amount of \$9,522.59 for a phone system for the Fire Station. Bob Byrd seconded the motion and the motion was approved.

Rob Gutierrez made a motion to adjourn the meeting. Bob Byrd seconded the motion and the meeting was adjourned.

Steve McMichael
Presiding Officer

Natalie Strock
Clerk-Treasurer