

September 15, 2020

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 15th of September 2020 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Bob Byrd, Rob Gutierrez, and Steve McMichael

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated September 16th, 2020 and will be mailed out of September 16th, 2020.

The Title VI Statement

Bob Byrd made a motion to approve the minutes of the previous meeting. Rob Gutierrez seconded the motion and the motion was approved.

Under unfinished business Item A, review of contract between the City of New Haven and JPR for work on the New Haven Community Center Park in the amount of \$142,600.00. Rob Gutierrez asked for all change orders be emailed to the Board. Bob Byrd made a motion to approve the contract between the City of New Haven and JPR for work on the New Haven Community Center Park in the amount of \$142,600.00. Rob Gutierrez seconded the motion and the motion was approved.

Rob Gutierrez made a motion to amend the unfinished business section of the agenda. Bob Byrd seconded the motion and the motion was approved.

First item added to the agenda was approval for a sewer adjustment for Amy Reuille at 3369 Landin Meadows Run for \$478.89 from the September 15, 2020 Board of Works meeting. Rob Gutierrez made a motion to approve the sewer adjustment for Amy Reuille at 3369 Landin Meadows Run for \$478.89. Bob Byrd seconded the motion and the motion was approved.

The second item added to the agenda was approval of changing the standards & specifications and standard construction details. DLZ recommendation to change was as follows:

For the **Standards & Specifications**, we have revised the contact names on page 3 along with showing a revision date throughout the document. To clarify the epoxy coating, we have the revised the following:

- Section 5.02.02, under Sanitary Sewer Structures (~~remove~~ **add**)
“Protective Lining

The coating of existing and new manholes **and structures** shall include the barrel sections and the cone or flat cap sections.

Protective lining of manholes and structures is required for the following:

- **Manholes with force main discharge connections**
- **Lift Station wet well structures**
- **Existing manholes or structures requiring rehabilitation as specified by the City of New Haven**

This Work shall be generally...”

For the **Standards Construction Details**, revisions include:

- Removal of Protective Lining notes/callouts
- Revision of Sanitary Sewer Construction General Note 15 to specify where interior coating system is required
- Revision date added to each detail

Bob Byrd made a motion to approve changes to the standards & specifications and standard construction details. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item A, approval for a stormwater adjustment for 1589 Estella Avenue. Steve McMichael stepped away from the conversation due to a business relationship with the current owner of 1589 Estella Avenue. After further discussion, the board decided to table the item for City Engineer Darrin Good to review the grade of the land regarding stormwater drains. Rob Gutierrez made the motion to table a stormwater adjustment for 1589 Estella Avenue. Bob Byrd seconded the motion and the motion was approved.

Rob Gutierrez made a motion to amend the new business section of the agenda due to a guest in the audience. Bob Byrd seconded the motion and the motion was approved.

The item to be added to the agenda was Special Permit EV-20-08 New Haven High School Homecoming Parade. The homecoming committee will be working closely with East Allen County Schools and Board of Health to make sure the event meets CDC guidelines for COVID-19. Bob Byrd made a motion to approve Special Permit EV-20-08 New Haven High School Homecoming Parade. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item B, approval of 40 bike racks and 8 signs from Ian Hope in the amount of \$800.00. These will be placed by the Street Department once acquired. Rob Gutierrez made a motion to approve 40 bike racks and 8 signs from Ian Hope in the amount of \$800.00. Bob Byrd seconded the motion and the motion was approved.

Under new business Item C, Community and Economic Development Director Pone Vongphachanh asked for approval of a contract with SturtzPMG for the New Haven Community Center Park Grant Administration. The contract states \$150/hour but not to exceed \$50,000. Bob Byrd made a motion to approve the contract with SturtzPMG for the New Haven Community Center Park Grant Administration not to exceed \$50,000. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item D, Fire Chief Josh Hale asked for approval of a new ambulance purchase. The following bids were presented:

Crossroads Demo	Braun Demo	Osage Demo
\$211,735.00	\$214,974	\$192,000
w/ \$5,000 trade in	several items missing	very basic model/a lot of add-ons

Bob Byrd made a motion to approve the purchase of a demo ambulance from Crossroads in the amount of \$211,735.00 with a \$5,00 trade in of 2011 Chevy Ambulance with the Cert# 0462. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item E, Fire Chief Josh Hale asked for approval of Engine 11 emergency repair at Koester's Invoice #79323 in the amount of \$7,434.74. Rob Gutierrez made a motion to approve Engine 11 emergency repair at Koester's Invoice #79323 in the amount of \$7,434.74. Bob Byrd seconded the motion and the motion was approved.

Under new business Item F, Fire Chief Josh Hale asked for approval of Central Station Parking Lot Rehab/Resurface. The following bids were presented:

Brook's 1 st	T-E Incorporated	Wayne Asphalt
\$324,385.67	\$379,492.00	\$336,259.00

Bob Byrd made a motion to approve the bid for Central Station Parking Lot Rehab/Resurface to Brook's 1st in the amount of \$324,385.67. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item G, Fire Chief Josh Hale asked for approval of downtown Fire Station HVAC Change of Scope/Update with an updated bid from Butler Heating and Air to \$35,595.00. Rob Gutierrez made a motion to approve the updated bid for downtown Fire Station HVAC with Butler Heating and Air in the amount of \$35,595.00 superseding the previous approval. Bob Byrd seconded the motion and the motion was approved.

Under new business Item H, Police Chief Jeff McCracken asked for approval of purchase of upgraded server and equipment for WatchGuard system in the amount of \$40,805.00. Rob Gutierrez made a motion to approve the purchase of upgraded server and equipment for WatchGuard system in the amount of \$40,805.00. Bob Byrd seconded the motion and the motion was approved.

Under new business Item I, City Engineer Darrin Good asked for approval of change order #3 for Krafft Water Solutions, LLC for the Wayne Haven Street Storm Water Project (SWIP-2017-01) in the amount of a \$5,240 decrease. Bob Byrd made a motion to approve the change order #3 from Krafft Water Solutions, LLC for the Wayne Haven Street Storm Water Project (SWIP-2017-01) in the amount of a \$5,240 decrease. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item J i 1, City Engineer Darrin Good asked for approval of Krafft Water Solutions, LLC pay app #4 in the amount of \$36,078.25 for the Wayne Haven Street Storm Water Project (SWIP-2017-01). Rob Gutierrez made a motion to approve Krafft Water Solutions, LLC pay app #4 in the amount of \$36,078.25 for the Wayne Haven Street Storm Water Project (SWIP-2017-01). Bob Byrd seconded the motion and the motion was approved.

Under new business Item J ii 1, City Engineer Darrin Good asked for approval of DLZ Invoice #98231 in the amount of \$67.50 for Stormwater Review at SDI Lafarga for NIPSCO. Bob Byrd made a

motion to approve DLZ Invoice #98231 in the amount of \$67.50 for Stormwater Review at SDI Lafarga for NIPSCO. Rob Gutierrez seconded the motion and the motion was approved.

Under new business Item J iii 1, City Engineer Darrin Good asked for approval of Griffin Real Estate Services Invoice #3114 in the amount of \$10,865.00 for appraisals for the Meadowbrook Trail Project. Rob Gutierrez made a motion to approve Griffin Real Estate Services Invoice #3114 in the amount of \$10,865.00 for appraisals for the Meadowbrook Trail Project. Bob Byrd seconded the motion and the motion was approved.

Under new business Item J iv 1, City Engineer Darrin Good asked for approval of RQAW Invoice #8312020-44 in the amount of \$3,500.00 for work on the New Haven LTCP Review. Rob Gutierrez made a motion to approve RQAW Invoice #8312020-44 in the amount of \$3,500.00 for work on the New Haven LTCP Review. Bob Byrd seconded the motion and the motion was approved.

Under new business Item J iv 2, City Engineer Darrin Good asked for approval of RQAW Invoice #8312020-203 in the amount of \$9,720.00 for work on the New Haven Fire Station Addition. Bob Byrd made a motion to approve RQAW Invoice #8312020-203 in the amount of \$9,720.00 for work on the New Haven Fire Station Addition. Rob Gutierrez seconded the motion and the motion was approved.

Rob Gutierrez made a motion to amend the new business section of the agenda. Bob Byrd seconded the motion and the motion was approved.

The item that was added was the approval of Integration Partners Invoice #PRJ0047957 for the installation of a phone system for the Central Fire Station in the amount of \$9,522.59. Rob Gutierrez made the motion to approve Integration Partners Invoice #PRJ0047957 for the installation of a phone system for the Central Fire Station in the amount of \$9,522.59. Bob Byrd seconded the motion and the motion was approved.

Bob Byrd made a motion to adjourn the meeting. Rob Gutierrez seconded the motion and the meeting was adjourned.

Steve McMichael
Presiding Officer

Jennifer Strock
Deputy Clerk