

Attendance: Mike Clendenen, Leon Davis, Steve Harants, Irving Arnold, Tonya Faupel, Teresa Hatten, Bruce Bestul, Shelia Berning  
Guests: Mike Mowery, Colleen Simons, Rod King

PARK BOARD MEETING

Minutes

Monday, October 5, 2020

6:00 P.M.

Location: **New Haven Community Center**

1. CALL TO ORDER

Leon Davis called the meeting to order at 5:58pm.

A. Please Silence Cell Phones, Pagers, and Electronic Devices

B. Pledge of Allegiance

2. Approval of Minutes

- Bruce Bestul made a motion to approve the September 8, 2020 minutes. Irving Arnold seconded. Motion carried.

3. Approval of Claims

- Irving Arnold presented the 10/5/2020 claims as follows:  
Monthly Claims: \$147,671.29  
Payroll on 9/15 and 9/29 totaling \$53,934.10  
Prepays totaling \$3,448.61  
Grand total of Claims: \$205,054.00

Mike Clendenen explained the claims: Paid \$128,842.00 to Sinclair Recreation, LLC for completion of playground resurfacing. This payment was made from Fund 24. We have depleted the Jury Bond Fund. We will apply to the state for reimbursement of half of the \$128,842.00.

UNFINISHED BUSINESS:

- Jury Pool Water Slide Renovation Quotes

Mike Clendenen will bring 3-4 bids to the November Board meeting including the one from Slide Renew that he presented last month and the one from Safe Slide that he recently received.

- Fitness Center Discussion

Mike Clendenen presented the revised job description for the Fitness Facility Manager. Discussion followed. This would be a full time 40 hour a week position. The money for this new position is included in the 2021 budget. Currently Melissa Brown is performing many of the duties of this position. She would be welcome to continue employment with the Parks Dept. if someone else is hired as the full-time manager. A committee will be formed to interview candidates. Mike Clendenen would like to hire someone by December to start in January 2021. Bruce Bestul made a motion to accept the revised job description for Fitness Facility Manager. Teresa Hatten seconded. Motion carried.

NEW BUSINESS

- November Park Board Meeting Discussion

Because the Community Center is a polling site for the general election, Mike Clendenen asked that the November Park Board meeting be moved to Wednesday, November 4 at 6:00pm. Irving Arnold made a motion to accept this change. Tonya Faupel seconded. Motion carried.

- 2021 Park Wages

Discussed 2021 park wages. Mike Clendenen stated that the Office Manager/Bookkeeper position will remain hourly for 2021. Tonya Faupel motioned to accept the 2021 park wages. Bruce Bestul seconded. Motion carried.

- Werling Park Master Plan Discussion

Currently there is no master plan to develop this property. Mike Clendenen met with The Etica Group. It would cost approximately \$10,900 to have them draw up a master plan to include outdoor fitness, a playground, a picnic area/pavilion, restrooms, and possible splash pad. Irving Arnold made a motion to accept the cost of the master plan. Teresa seconded. Motion carried.

#### SUPERINTENDENT'S REPORT:

- The maintenance department has begun winterizing park restrooms. Jury will be last because Pickleball will probably go into the fall. Pickleball has been very popular there.
- The inclusive spinner will be installed this week at Jury Park. This completes the renovation project. The cost of the project totaled \$460,000. Mike Clendenen would like to have a City ribbon cutting to recognize the improvements that have been made.
- Mike Clendenen shared a letter to the editor in the Journal-Gazette. Nick Goranson stopped to help an older couple change a flat tire and the man wrote to commend Nick and a police officer who stopped. Mike feels that this speaks well of the heart of NH Parks Dept employees.
- The Fall Market was successful! Had over 30 vendors the 1<sup>st</sup> week and a good turnout. Bad weather impacted the 2<sup>nd</sup> week: We had fewer vendors, but the Chili Cook-off was a hit with 8 entries.
- The 1<sup>st</sup> planning meeting for the Community Center park was held. Bids will go out in January.
- Mike Clendenen presented the following Resolutions:  
Joy Fellowship Church donated \$1,000 to the NH Parks Scholarship Fund.  
Fall Market Chili Cook-off raised \$305 for the Meadowbrook Playground Fund.  
A motion to accept these Resolutions was made by Tonya Faupel. Teresa Hatten seconded.  
Motion carried.
- Mike Clendenen is having back surgery this Friday, October 9, 2020. He is scheduled to be off from October 8 – October 28. He will be accessible by phone. Natalie Rider will be in charge while he is off.
- Tonya Faupel asked about Marylands Farm. The committee met with the architect. Hope to have a master plan for the property to bring to the Board in December. The Great Tree Canopy Comeback is having a tree planting of about 18 trees there on October 24, 2020 starting at 10:00am.

#### PRESIDENT'S REPORT:

- No report

#### BOARD COMMENTS:

- No comments

#### GUEST COMMENTS:

- Colleen Simons encouraged everyone to come to the tree planting at Marylands Farm on October 24, 2020. She said the Tree Commission is making plans for New Haven that will include NH Parks Dept. Details will follow.
- Mike Mowery asked what the plan is for Meadowbrook Park. He has been hearing complaints that improvements are being made at Jury Park with none made at Meadowbrook. Mike

Clendenen said that the improvements to Jury were made using bond refinance money earmarked for Jury and the new \$2 million Community Center park will benefit Meadowbrook addition. Walking trails will connect the park and the addition. The new park is being constructed using a Stellar Communities' Grant. The Parks Dept is hoping to add play equipment by the old pool house at Meadowbrook park soon. He also mentioned that improvements are needed at Klotz and Werling parks and the Parks Dept needs to be good stewards of the community's money.

#### ADJOURNMENT

- Bruce Bestul made a motion to adjourn. Irv Arnold seconded.  
Meeting adjourned at 6:35pm.

Attested by \_\_\_\_\_ Signed by: \_\_\_\_\_